

Norfolk Regional Local Human Rights Committee Minutes

Date of Meeting: October 24, 2012

***Denotes attendance at this meeting**

Committee Members: Brian Gretzler-Chairperson *
Lynette Askew- Vice-Chairperson
Kelly Wilson-Secretary*
Lisa Lockwood- member*
Louise Harley- member*

Office of Human Rights: Hillary Zaneveld, Office of Human Rights

Other Attendees: None

Program Affiliates:

- Achiever's House
- Alliance of Community Provisions
- Brighton Gardens
- Dominion Day Services
- Family and Youth Foundations Counseling Services
- Giving Hearts, LLC
- Greater Williamsburg Residential Facility and Intensive In-home & Counseling Division, Unison Mental Health, Destiny's Club House (formerly Destiny's House)
- Jerolin Management
- National Coalition for Youth and Families USA, Inc.
- Positive Pathways
- Progressive Counseling Services
- Virginia Baptist Children's Home and Family Services

I. Call to Order: - Mr. Gretzler called the meeting to order at 7:05pm at the Pretlow Library.

II. Motion to Approve Agenda: Ms. Wilson motioned for the agenda to be approved and Ms. Harley seconded.

III. Approval of Minutes: Ms. Harley made a motion to approve the minutes from 7/31/12 and Ms. Wilson seconded the motion with changes. Ms. Harley made a motion to approve the minutes from minutes from the August 14, 2012 special meeting and Ms. Wilson seconded.

IV. Advocate's Report

Ms. Zaneveld gave providers and committee members with a hand out regarding submitting reports for Abuse, neglect, exploitation, and complaints. She reminded all providers to have Mr. Deye's information posted correctly in program locations.

She reviewed the Amended 2012 Code of VA handout 37.2-400. Rights of individuals receiving services. She also announced that a regional human rights training would be held on November 8th for committee members and providers. She also reminded providers that LHRC Annual Report for 2012 as well as the 4th Quarter 2012 report will be due at the next Norfolk LHRC meeting in January 2013. She also told providers that the Annual Seclusion and Restraint Report is due to Marion Greenfield by January 15, 2013 for the 2012 year.

V. Public Comment: There were no public comments.

VI. Program Reports

Name of Program: Achiever's House

Ms. Zaneveld announced that Achiever's House is no longer in business. Ms. Wilson made a motion to remove affiliation for Achiever's House and Ms. Harley seconded it.

Name of Program: Alliance of Community Provisions

Gwen Proctor presented the report for Alliance of Community Provisions. Please see the attached Quarterly Report for further information.

Name of Program: Brighton Gardens, LLC.

Jean Chapman presented the report for residential and day support services from Brighton Gardens. Please see the attached Quarterly Report for further information.

Dominion Day Services

There was no one present from Dominion Day Services.

Name of Program: Family and Youth Foundations Counseling Services

Leon Sankofa presented the report for Family and Youth Foundations Counseling Services. Please see the attached Quarterly Report for further information.

Name of Program: Giving Hearts, LLC

There was no one present from Giving Hearts.

Name of Program: Greater Williamsburg Residential Facility and Intensive In-home Counseling & Mentoring Division, Unison Mental Health(formerly Destiny's House), Destiny's Clubhouse

Patrice Matthews presented the report for residential, intensive in-home, and mental health supports for Unison Mental Health, and Destiny's Clubhouse. Please see the attached Quarterly Report for further information.

Name of Program: Jerolin Management Services, LLC

Genise Mines presented the report for sponsored residential services for Jerolin Management Services, LLC. Please see the attached Quarterly Report for further information.

Name of Program: National Coalition for Youth and Families, USA, INC

No one was present from National Coalition for Youth and Families, USA.

Name of Program: Positive Pathways

Delisha Williams presented the report for Positive Pathways. Please see the attached Quarterly Report for further information.

Name of Program: Progressive Counseling Services, LLC

Doretha Selby-Diggs presented the report for mental health support services. Please see the attached Quarterly Report for further information.

Name of Program: Virginia Baptist Children's Home and Family Services (doing business as HopeTree Family Services)

Crystal Burgess presented the report for residential and in-home services. Please see the attached Quarterly Report for further information.

VII. Requests for Affiliation

Ultimate Care Services LLC requested affiliation to provide services to individuals with ID in the VA Beach area. A motion was made by Ms. Wilson and seconded by Ms. Harley to approve the program rules and behavior management. Affiliation to the Norfolk LRHC was granted.

VIII. Administrative Issues

It was reviewed by Ms. Zaneveld that all LHRC meetings are open to the public and they must be posted on the DBHDS website at least 3 days before the meeting date.

IX. Schedule of Meetings

The committee members and affiliates discussed the bi-laws regarding change meetings from quarterly to bi-yearly. This will be discussed further at the January 2013 meeting. It was requested that 2013 meetings take place on the last Monday of the first quarter which would be January 28, 2013, April 29, 2013, July 29, 2013, and October 28, 2013. It was also requested that future meetings continue to take place at the Pretlow Library in Norfolk located at 111 W. Ocean Avenue, Norfolk, VA 23503. The secretary will contact the library and reserve these dates. She will confirm with the Committee members, and affiliates that these dates will be available. This will also be posted on the DBHDS website. Dinner will be served at 6:30pm and meetings will begin promptly at 7:00pm.

X. Training- Freedom of Information Act training was conducted by Ms. Zaneveld with the Norfolk LRHC Committee members.

XI. Adjournment

The meeting was adjourned at 8:05pm.

Meeting Attendees

Leon Sankofa, Family and Youth Foundations Counseling Services
Tijuana Bell, Brighton Gardens
Jean Chapman, Brighton Gardens
LaBarbara Majette, Ultimate Care Services
Patrice Matthews, Unison Mental Health, (formerly Destiny's House)
Gwen Proctor, Alliance of Community Provisions
Gregg Proctor, Alliance of CommunityProvisions
Delishia Williams, Positive Pathways
Doretha Selby-Diggs, Progressive Counseling Services
Genice Mines, Jerolin Management Services, LLC
Crystal Burgess, Virginia Baptist Children's Home and Family Services (HopeTree FS)

Submitted by: Crystal Burgess, LHRC Secretary